

**DEPARTMENT OF FOOD SAFETY**  
**GOVT. OF NCT OF DELHI**  
**8<sup>TH</sup> FLOOR, MAYUR BHAWAN, CONNAUGHT PLACE, NEW DELHI 110001**

No. F.9(53)/Accounts/Misc./2003-04/PtFile1/ 1799-1807  
**Order**

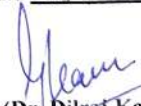
Dated: 01/8/25

In exercise of powers conferred under the Rule-13 of Delegation of Financial Power Rule, 1978, the undersigned hereby authorises the following Financial Powers to the Head of Office of the Department of Food Safety, Govt. of NCT of Delhi as shown in the table given below:

| S. No | Nature of Power                                                                         | Power authorised to Head of Office, Department of Food Safety                                   |
|-------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| 1.    | Payment to the Outsourced / Contractual Staff                                           | Full Power (one time approval of the HOD at the time of Contract)                               |
| 2.    | Supply of Newspapers/Magazines to the Officers of FSD & Supply of newspapers to office. | Full Power (As per limits prescribed by GNCTD)                                                  |
| 3.    | Petrol and Lubricants                                                                   | Full Power (As per limits prescribed by GNCTD)                                                  |
| 4.    | Payment rent of office premises at 8 <sup>th</sup> Floor, Mayur Bhawan and MCD Taxes    | Full Power (At the rate of rent fixed by NDMC and approved by Planning and Finance Department). |
| 5.    | Payment of Packaged Drinking Water (through GeM)                                        | Unspecified Item as per O.M dated 07.08.2019 (Within prescribed limits of HOD)                  |
| 6.    | Reimbursement of Bag allowance to Officers and officials.                               | Full Power (As per rates prescribed by Govt.)                                                   |
| 7.    | Electricity, Gas or Water Charges/Office Telephone etc.                                 | Full Power (As per rates prescribed by Govt.)                                                   |
| 8.    | Dress Allowance to Class IV.                                                            | Full Power (As per rates prescribed by Govt.)                                                   |
| 9.    | Maintenance, upkeep and repair of Govt. Vehicles.                                       | Full Power                                                                                      |
| 10.   | Hiring of Vehicles.                                                                     | Full Power (Subject to one time approval of HOD at the time of contract).                       |
| 11.   | Petty/Contingent Expenses/Miscellaneous/repair work etc.                                | As per GFR Norms                                                                                |
| 12.   | LTC/Medical/TA Tour & Transfer/Superannuation/Pay Fixation/MACP Cases                   | As per Rule/Entitlement                                                                         |
| 13.   | Reimbursement of FBO Receipts.                                                          | Unspecified Item as per O.M dated 07.08.2019 (Within prescribed limits of HOD)                  |
| 14.   | Contingent/Office Expenses                                                              | Full Powers (Within prescribed limits of HOD)                                                   |
| 15.   | GPF withdrawal/Final Payment                                                            | Full Powers                                                                                     |
| 16.   | Legal Fees to Advocates (District/CAT/High Court)                                       | Upto Rs. Fifty Thousand only as per Order dated 27.02.2025                                      |

The exercise of this power will be subject to observance of codal formalities and General Financial Rule, 2017, instructions and order issued from time to time by the Govt. of NCT Delhi.

Further, the Head of Office will ensure that the payment is made through Bank Account and duly vetted by Accounts Functionaries of the Department.

  
(Dr. Dilraj Kaur)  
Commissioner Food Safety/Link

Dated:

No. F.9(53)/Accounts/Misc./2003-04/PtFile1/

Copy for information and necessary action to:

1. PS to Secretary (H&FW), 9<sup>th</sup> Level, Delhi Sectt., I.P. Estate.
2. Head of Office (DoFS).
3. Sr. Accounts Officer/DDO (DoFS).
4. PAO-XIX, Prasad Nagar, Delhi.
5. GPF Cell, Vikas Bhawan-II, 4<sup>th</sup> Floor, Civil Lines.
6. Deputy Director (IT), DoFS with the request to upload the order on the website of the Department.
7. Care Taking Branch (DoFS).
8. P.S. To Commissioner (DoFS).
9. Guard File.

  
(Dr. Dilraj Kaur)  
Commissioner Food Safety/Link