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**GOVERNMENT OF NCT OF DELHI**  
**DEPARTMENT OF FOOD SAFETY**  
8<sup>th</sup> Floor, Mayur Bhawan, Connaught Place, New Delhi-110001

No.PS/CFS/DOFS/2026/959-64

Date: 21/5/26

**MEMORANDUM**

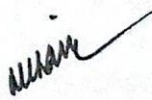
Whereas the department of Food Safety, GNCTD is working under the overall guidance and directions of FSSAI including the statutory directions u/s 16(5) of FSS Act, 2006,

And whereas, in order to ensure the compliances of various directions and advisories issued by the FSSAI, this office has issued a number of directions to the officials of the department to make a compliance report of each e-mail/letter which we receive from FSSAI. FSO(HQ) was given special responsibilities to ensure such FSSAI compliances,

Therefore, you are again, hereby, directed to please ensure that each and every communication from FSSAI is reflected back with a draft reply and ATR or part action report within 07 days of the receipt in the office.

You are further empowered to get the compliances from any senior officer and officials of the department and seek the report from any branch in order to have the compliance of the directions *Supra*.

For strict compliance please.

  
**Commissioner (Food Safety)**

**To**

**Ms. Isha Kaushik, FSO(HQ.-I)**

Copy for information to:

1. D.C./D.O., FSD
2. H.O.O./A.O., FSD
3. Sr. Accounts Officer, FSD
4. Food Analyst, SFTL
5. CTI.