

00271/PA

✓

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD SAFETY

8th Floor, Mayur Bhawan, Connaught Place, New Delhi - 110001

No. F.11(352)/DoFS/Vig./2026 / 806-10

Dated: 15/05/26

OFFICE ORDER

In pursuance of Circular No. F.No.44(9)/18/DOV/720-23 dated 13.04.2026 issued by the Directorate of Vigilance, GNCTD regarding prompt processing and regular review of important cases/references, and in order to ensure timely compliance of directions issued by higher authorities, the following mechanism is hereby adopted in the Department of Food Safety with immediate effect:

1. The following categories of cases/references shall be treated as "Important Cases" and accorded top priority for timely processing and disposal:-

- (i) Cases monitored/referred by Hon'ble LG, MHA, GoI, Council of Ministers, GNCTD, Chief Secretary, MPs/MLAs and Hon'ble Courts.
(ii) Court cases.
(iii) Time-bound matters including Parliament/Vidhan Sabha Questions, VIP references, RTI appeals, CIC cases and similar urgent references.

2. All Branch In-charges/Officers concerned shall ensure that such cases/references are processed on priority basis and disposed of within a period of 15 days from the date of receipt, unless any specific timeline has been prescribed by the competent authority/court/concerned authority. No avoidable delay shall occur at any stage.
3. The D.O. Prosecution Branch shall function as the Nodal Branch for monitoring of such important cases/references. The branch shall be responsible for:-

- (i) Maintaining updated status of important cases/references.
(ii) Coordinating with concerned branches/officers and Directorate of Vigilance, GNCTD, wherever required.
(iii) Ensuring timely submission of reports/replies in all time-bound matters.

4. All concerned officers/officials shall extend full cooperation to the D.O. Prosecution Branch and furnish requisite information/status reports promptly as and when sought.
5. Periodic review of pending important cases/references shall be conducted by the competent authority to ensure timely disposal and compliance of directions issued by higher authorities.
6. Any lapse or delay in processing of important cases/references shall be viewed seriously.

This issues with the approval of Competent Authority.

[Signature]
14/5/2026
(SANJEEV CHADHA)
HEAD OF OFFICE/ DD(IT)

Copy to:

1. PS to Commissioner (Food Safety), for information.
2. All Branch In-charges/Officers concerned, Department of Food Safety, GNCTD.
3. D.O. Prosecution Branch, Department of Food Safety, GNCTD.
4. Office copy.

[Signature]
(SANJEEV CHADHA)
HEAD OF OFFICE/ DD(IT)

18/5
PS. to get to
ensure the
compliance.