GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF FOOD SAFETY
8TH FLOOR, MAYUR BHAWAN
CONNAUGHT PLACE, NEW DELHI-110001

No.DoFS-103(13)/1/2016/Admn. Branch/ 4795-4804 Dated: 10.11.2026

ORDER

Sh. Saurabh Sharma, Designated Officer of the department is hereby assigned **VVIPs duty** in place of Ms Kapil Malik, FSO, with immediate effect, and shall be available for deployment on the dates as per the VVIP duty roster issued by the department from time to time.

1. Sh. Saurabh Sharma is advised to check and verify his residential address and mobile number on record. Any change in this regard may be conveyed to the Administration Branch.
2. He shall display his name plate while performing VVIP duty.
3. For VVIPs duty, he shall lift samples of ingredients proposed to be used in preparation of food served.
4. He is required to seal the VIP samples at the time of lifting. No sample will be accepted by the Food Analyst in loose condition without proper sealing.
5. In case he is not available on the prescribed date for VVIP duty due to court duty, leave or otherwise, he shall inform the Administration Branch in advance so that the next immediate officer may be deputed.

This issues with the approval of the Competent Authority.

10/11/2026

(Dr. SHRIKANT R. TAPDIYA)
DEPUTY COMMISSIONER

To:

Sh. Saurabh Sharma, Designated Officer, Department of Food Safety.

No.DoFS-113(13)/1/2016/Admn. Branch/ Dated: 09.11.2026

Copy to the following for information and necessary action please:

1. Asstt. Inspector General (Functions), SPG, 1 Safdarjung Lane, New Delhi.
2. DCP Security PM / Rashtrapati Bhawan, New Delhi with the request to make the necessary transport arrangements.
3. Food Analyst with the direction to depute the sufficient staff for the purpose of analysis of samples during the holidays.
4. P.S. to Pr. Secretary (Health & Family Welfare), Govt. of Delhi, Delhi.
5. P.S. / P.A. to Commissioner (Food Safety), Delhi.
6. All Designated Officers, Department of Food Safety, 8th Floor, Mayur Bhawan Building, Connaught Place, New Delhi.
7. Deputy Director, IT Branch, Department of Food Safety, 8th Floor, Mayur Bhawan Building, Connaught Place, New Delhi, to upload the same on the website of the Department.
8. Statistical Officer / Planning Officer, Department of Food Safety, 8th Floor, Mayur Bhawan, Connaught Place, New Delhi.
9. Officers concerned.