

**Food Safety Department
Government of NCT of Delhi
8th Floor Mayur Bhawan, Connaught Place, New Delhi - 110001**

F.No. 217(77)/DOFS/ERWERM/HQ/2021/Part -1

Date: 22.04.2022

Limited Tender Notice for Appointment of Fabrication on turnkey basis for organizing the Eat Right – Walkathon and Eat Right Mela scheduled to be held on 30.07.2022 in Delhi.

The Food Safety Department (FSD) invites sealed quotations under Two-bid system (Technical and Financial Bids in separate envelope) from Empanelled Agencies of FSSAI for Appointment of Fabrication on turnkey basis for organizing the Eat Right - Walkathon and Eat Right Mela scheduled to be held on **30.07.2022**, in Delhi and other terms and conditions are available in the Tender Document available on our website **foodsafety.delhigovt.nic.in**.

The bid envelope should be submitted by **04.05.2022 at 11:00 AM** in the office **at Food Safety Department, 8th Floor, Mayur Bhawan, Connaught Place, New Delhi-110001**. Technical bids will be opened **at 12:00 noon** the same day. Financial bids of those bidders who qualify as per technical bids would be opened on **05.05.2022 at 03:00 PM**. The above mentioned dates/time are subject to change and shall be communicated separately in case of any change.

Food Safety Department, Govt. of NCT of Delhi reserves the right to reject/cancel the tender process at any time without assigning any reason thereof.

Sd/-
(Saurabh Sharma)
Nodal Officer

**Food Safety Department
Government of NCT of Delhi**

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Limited Tender Notice for Appointment of Fabrication on turnkey basis for organizing the Eat Right – Walkathon and Eat Right Mela scheduled to be held on 30.07.2022 in Delhi.

Sealed bids (Technical and Financial Bids in separate envelope) are invited for appointment of Fabrication on turnkey basis for organizing the Eat Right -Walkathon and Eat Right Mela scheduled to be held on 30.07.2022 in Delhi from Empanelled Agencies of FSSAI. The following terms and conditions will be, inter alia, applicable:-

1. Details of city in which Eat Right-Walkathon and Eat Right Mela scheduled to be held is as under:-

S.No.	Name of States	Name of City	Date
01.	NCT of Delhi	Delhi	30.07.2022

2. Specification of works: The following work will be required to be taken up:-

3. (i) Eat Right Walkathon

- 'Eat Right Walkathon on 30.07.2022 involving about 150 persons from 6.00 AM to 10.30 AM starting from Mayur Bhawan (Start Point) via Babur Road via Tansen Marg via Barakhamba Road via Outer Circle Connaught Place (two rounds) and reach End Point at Mayur Bhawan.
- Arrangement for Water/Juice/Refreshment etc.

Proposed Activities (Eat Right Walkathon):

S.No.	Particulars	Quantity
01	Sound System	1
02	Banner 12 ft x 10 ft for Road	2
03	Tent for Stage Area 15 ft x 10 ft	150 sq. ft.
04	Flag 3 ft x 5 ft	1
05	Stage 10 ft x 18 ft	180 sq. ft.
06	Refreshment Arrangement	300
07	Water Arrangement	300
08	Flower Bookey	3
09	Mask	300
10	Cap with logo	150

The Budget of Eat Right Walkathon is Rs 50,000/-(Rupees Fifty Thousand only)

(ii) Eat Right Mela

- 'Eat Right Mela' involving about 400 persons on 30.07.2022 at 'Open space in front of Emporiums (starting from Rajiv Gandhi Handicrafts Bhawan to Gangotri U.P. Emporium), Baba Khark Singh Marg from 3.00 PM to 9.00 PM

Proposed Activities (Eat Right Mela):

Particulars		Requirements
Space for FSSAI stall and food stalls	(i)	FSSAI Stall – 01
		• TV Screen: 1 (42" inches) on stand
		• Magazine Stand
		• Printing of display panels
		• Printing of Posters
		• Games with all accessories for Healthy and Non Healthy Foods
		• Provision for branch specified tea/coffee for visitors, for officials on duty Lunch and snacks.
		• Volunteers for the stall
		• Visitor Book
	(ii)	Food Stalls - up 10 to 15 (Rs 6000/- per stall) <ul style="list-style-type: none"> • Size (9 ft x 9 ft) with dustbin • Covered Pantry for each food vendors • Kitchen area for vendors on back side (top open) (Pagoda Style stalls with Facia, Carpeting, 2 Nos. Chairs, Lighting, 2 Plug points, 3 Tent Tables with frills)
		• Two Washing area with provision for disposal of waste water
		• Water dispensers system with disposal cup
		• Housekeeping staff
VIP Zone	(iii)	VIP zone for award function, meetings and expert talks
Photography	(iv)	Walkathon and Mela
Others	(v)	<ul style="list-style-type: none"> • Dustbin to be placed all over venue with regular cleaning
		• Hand sanitizer
		• Water dispensers system with disposal cup
		• Housekeeping staff
		• Lights (Outside) 10
		• Entrance Gate 10 ft x 12 ft 1
		• Tent 35 ft x 19 ft 665 sq. ft.
		• Stage 30 ft x 15 ft 450 sq. ft
		• Back drop 25 ft x 10 ft 250 sq. ft.
		• Carpeting 235 ft x 28 ft 6580 sq. ft
		• Inaugral Lamp 1
		• Female Comperor 1
		• Sound System 1
		• LED Wall 6 ft x 5 ft 70 sq ft
		• Generator 125 KV 1
Optional Requirement		<ul style="list-style-type: none"> • Small gift items to be given
		• Mobile toilet with regular cleaning and housekeeping with consumables and water etc.

The Budget of Eat Right Mela is Rs 3,50,000/-(Rupees Three Lakh Fifty Thousand only)

(iii) SCOPE OF WORK AND ACTIVITIES REQUIRED

1. It would be the responsibility of the selected bidder to arrange for sufficient number of dustbins, chair, tables, support staff, volunteers, water proofing of stalls, arrangement to close the stall from front side, cleanliness, etc.
 2. The agency shall also construct Pagoda Style Food Stalls. Food Stalls are to be given three tables with frills & plastic sheets & two chairs each along with 4 light-tubes light & focus lights.
 3. Provision for cooking area behind every food stall has to be created with water facility/dustbin etc.
 4. All the electrical cables and wires should be properly insulated. There should not be any loose wires.
 5. Regular removal of garbage from the dustbin. The garbage/wastes shall be collected in bags during cleaning and shall be disposed off by the agency outside the site area in disposal yard/scrap yard/location identified by the bidder and the same shall be disposed off properly through garbage disposed trucks/vans at the area as designated by the local municipality.
 6. It shall be the responsibility of the selected bidder to set up Publicity Panel/Standees and hoardings, continuous flex panels. The design and content for the same would also be provided by Food Safety Department, Govt. of NCT of Delhi and would be used only for the event purpose. The design and layout drawings of the these is sole property of Food Safety Department, Govt. of NCT of Delhi and will be returned after completion of event.
 7. Sanitizer provision for the food stall.
 8. In case more stalls are to be arranged, same will be done on unit price quoted.
 9. All the work should be completed on or before 12:00 noon of 29.07.2022.
4. Tentative theme is safe, healthy and sustainable diet on the occasion of 75 years of Independence.

5. Evaluation Criteria & Price issues.

(i) Composite Score of the Bidders:-

Composite Score of the Bidders shall be worked as under:

Bidder's Scores		Weightage	Weighted Score
(A)	Technical Score	70	
(B)	Financial Score	30	
Composite Weighted Score of the Bidder (A+B)			

The Bidders who has secured the highest Composite Score shall be declared the most Preferred Bidder.

(ii) The selection of fabricating agency will be through Composite Quality cum Cost Based System (CQCBS). The weightage for Technical Criteria will be 70 while the Financial Criteria will be 30. The agency who quotes lowest in the financial bid shall be given 30 marks. The financial quotes of other

bidders shall be computed as follows:-

$(L-1 \text{ divided by } Lx) \text{ multiplied by } 100$ wherein X is the bid quoted by L2, L3, L4.

(iii) The technical bids must be supported by documentary proof of technically qualifying the laid down criteria and samples/photo etc of listed items and presentation. For financial bids, the offers should be restricted to only financial/price aspects. The rates per unit and the total cost be quoted and would be as per format attached.

(iv) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

All the empanelled agencies are hereby requested to develop concept and design as per scope of work. For any further assistance and clarification, the bidders may contact the undersigned during working hours.

6. The Design and Concept shall be selected as per the following criteria:- The technical evaluation will be done through presentation as per following:-

S. No.	Items	Point
1.	Innovation	25
2.	Ideas for enhancing public participation	25
3.	Branding, space and design	20
	Total	70

The hard copy as well as the soft copy of the presentation may also be given to Food Safety Department, Govt. of NCT of Delhi after the presentation.

Financial Score

30 Marks

The financial bid is to be quoted in the prescribed format.

Food Safety Department, Govt. of NCT of Delhi reserves all the rights related to the opening, evaluation and cancellation of Bids without assigning any reasons thereof. Food Safety Department, Govt. of NCT of Delhi can accept OR reject the financial bids without assigning any reason and decision of the Food Safety Department, Govt. of NCT of Delhi will be final & binding in this regard. In case of any ambiguity while comparing the rates offered by the bidders, Food Safety Department, Govt. of NCT of Delhi reserves all the rights to decide on the issue of identifying selected bidder, as considered appropriate.

Special Conditions for Evaluation

The Preferred Bidder would be selected as per criteria mentioned. However, in the event that two or more Bidders secure exactly the same composite Score, then Food Safety Department, Govt. of NCT of Delhi reserves the right to declare as Preferred Bidder whose Presentation Score is highest among such Bidders who have secured exactly the same Composite Score.

7. Performance Security:

Within one (1) day from the date of the receipt of the award letter, the successful bidder shall furnish performance security to the Food Safety Department, Govt. of NCT of Delhi which shall be equal to 3% of the value of the contract and shall be in the form of a Bank Guarantee from a

nationalized/scheduled bank. The Bank Guarantee should be valid for a minimum period of 60 days beyond the tentative date of completion of entire work. No interest will be given to agency on PBG.

8. Deliverables & Timelines

All the work should be completed on or before 12:00 noon of 29.07.2022.

9. Delay in the assignment and Liquidated Damages:

(a) The selected agency shall be liable for all costs, damages, compensation, fees, charges, levies, and expenses suffered or incurred by Food Safety Department, Govt. of NCT of Delhi due to the him/their or his/their employees negligence and/or un-workman like performance of any services under this Contract, or breach of any terms of the Contract, or failure to carry out any of the obligations under the Contract. The decision of the Food Safety Department, Govt. of NCT of Delhi regarding such failure of the Successful Agency and their liability for the losses, etc. suffered by Food Safety Department, Govt. of NCT of Delhi and quantum of such losses, shall be final and binding on the Successful Agency and Food Safety Department, Govt. of NCT of Delhi is entitled to recover all such losses from them.

(b) Without prejudice to generality of the foregoing and subject to force majeure, the parties to this contract treat time as the essence of this contract and it is an additional condition of the Contract that in the event of failure of the Successful Agency to complete any assignment within the stipulated time or if the work remains uncompleted/or incomplete at any stage with reference to time prescribed and reason for delay cannot be satisfactorily substantiated, without prejudice to the other remedies available to The Food Safety Department, Govt. of NCT of Delhi under this contract and in Law, the Successful Agency shall be liable to pay Food Safety Department, Govt. of NCT of Delhi Liquidated Damages @ 0.5% of the value of the contract which the parties to the contract having agreed to as reasonable pre estimate of the losses to Food Safety Department, Govt. of NCT of Delhi arising on account of such failure, subject to upper ceiling.

(c) If in the opinion of Food Safety Department, Govt. of NCT of Delhi, the delay in completion of assignment is delayed unduly, it shall be lawful for Food Safety Department, Govt. of NCT of Delhi to terminate the contract at the risk and cost of such agency and to forfeit the performance guarantee for recovery of all losses/damages/cost and expenses which may be incurred by Food Safety Department, Govt. of NCT of Delhi consequent to such termination.

10. Penalty:

In case the agency fails to complete the work as per the Food Safety Department, Govt. of NCT of Delhi requirement within stipulated period penalty of 0.5% of the total value of the project will be charged as penalty for every week of delay, upto maximum of 5% of the total value of the project.

11. Transfer and Sub-letting: The agency has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

12. Force Majeure: In the event of either party being rendered unable/helpless by Force Majeure to perform any obligation required by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts with the approval of the other party. It is clarified that in case, the Force Majeure event occurs due to negligence of agency, then the provisions of this clause shall not apply. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable/helpless as aforesaid thereby, shall notify to the other party in writing within 07 (seven) days of the alleged

beginning and ending thereof giving full particulars and satisfactory proof. If deliveries are suspended under Force Majeure conditions lasting for more than 2 (two) months, Food Safety Department, Govt. of NCT of Delhi shall have the option of cancelling this contract in whole or part at its discretion without any liability on its part.

13. Other Conditions:

- (i) No advance payment will be made. However, the payment will be released after satisfactory completion of the work and receipt of invoice.
- (ii) The Food Safety Department, Govt. of NCT of Delhi reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.
- (iii) For any legal dispute in the matter, the jurisdiction shall be of court of Delhi.

Proposed Activity
FINANCIAL BIDFORMAT

Eat Right Walkathon

- 'Eat Right Walkathon on 30.07.2022 involving about 150 persons from 6.00 AM to 10.30 AM starting from Mayur Bhawan (Start Point) via Babur Road via Tansen Marg via Barakhamba Road via Outer Circle Connaught Place (two rounds) and reach End Point at Mayur Bhawan.

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Eat Right Mela

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		• Printing of display panels
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		• Games with all accessories for Healthy and Non Healthy Foods
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		• Volunteers for the stall
		• Visitor Book

	(ii)	Food Stalls - up 10 to 15 (Rs 6000/- per stall) <ul style="list-style-type: none"> Size (9 ft x 9 ft) with dustbin Covered Pantry for each food vendors Kitchen area for vendors on back side (top open) (Pagoda Style stalls with Facia, Carpeting, 2 Nos. Chairs, Lighting, 2 Plug points, 3 Tent Tables with frills)	
		<ul style="list-style-type: none"> Two Washing area with provision for disposal of waste water 	
		<ul style="list-style-type: none"> Water dispensers system with disposal cup 	
		<ul style="list-style-type: none"> Housekeeping staff 	
VIP Zone	(iii)	VIP zone for award function, meetings and expert talks	
Photography	(iv)	Walkathon and Mela	
Others	(v)	<ul style="list-style-type: none"> Dustbin to be placed all over venue with regular cleaning 	
		<ul style="list-style-type: none"> Hand sanitizer 	
		<ul style="list-style-type: none"> Water dispensers system with disposal cup 	
		<ul style="list-style-type: none"> Housekeeping staff 	
		<ul style="list-style-type: none"> Lights (Outside) 	10
		<ul style="list-style-type: none"> Entrance Gate 10 ft x 12 ft 	1
		<ul style="list-style-type: none"> Tent 35 ft x 19 ft 	665 sq. ft.
		<ul style="list-style-type: none"> Stage 30 ft x 15 ft 	450 sq. ft
		<ul style="list-style-type: none"> Back drop 25 ft x 10 ft 	250 sq. ft.
		<ul style="list-style-type: none"> Carpeting 235 ft x 28 ft 	6580 sq. ft
		<ul style="list-style-type: none"> Inaugral Lamp 	1
		<ul style="list-style-type: none"> Female Comperor 	1
		<ul style="list-style-type: none"> Sound System 	1
		<ul style="list-style-type: none"> LED Wall 6 ft x 5 ft 	70 sq ft
		<ul style="list-style-type: none"> Generator 125 KV 	1
Optional Requirement		<ul style="list-style-type: none"> Small gift items to be given 	
		<ul style="list-style-type: none"> Mobile toilet with regular cleaning and housekeeping with consumables and water etc. 	

The Budget of Eat Right Mela is Rs 3,50,000/-(Rupees Three Lakh Fifty Thousand only)

(Signature of Authorized Signatory with date and seal)