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GOVERNMENT OF NCT DELHI
DEPARTMENT OF FOOD SAFETY

A-20 LAWRENCE ROAD INDUSTRIAL AREA,
RING ROAD, DELHI-110035

File No. : F(20-12)/FS/41/N/2013/4729-35 Dated: 27/2/13

**Minutes of meeting held under the chairmanship of
Commissioner of Food Safety on 19.02.2013 at 3.00pm**

A meeting of the officers of the Food Safety Department, representatives of State Bank of India, NISG and ICSIL was convened at the headquarter under the Chairmanship of the Comm. Food Safety Department on 19.02.2013. At the outset the Comm. (Food Safety) Delhi Govt., welcomed all the guests and briefed them the subject/agenda of the meeting. Following points were discussed in the meeting.

- (1) The process for the issue of Licenses and Registration to the Food Business Operators which is mandatory under the Food Safety and Standards Act of India is starting for the first time in Delhi. It was informed that the NISG are engaged by FSSAI for providing the software support and trouble shooting for the next three months and will coordinate with the Department (Department of Food Safety Govt. of Delhi) and other agencies for implementation of the system.
- (2) For applying licensing FBO needs to pay the requisite fee through online mode. The mode of payment of the fee was discussed thread bare between the Bank Officers and NISG representatives. A physical Challan is needed as of now for depositing the fee in the Bank which will be generated online along with a reference no. on the Challan. After filling up the Challan the FBO will approach any SBI branch and this shall be used by the bank to accept cash. A transaction ID will be generated which be texted as a feed back to FBO and mailed to NISG.
- (3) It was also informed that the East Patel Nagar Branch of the State Bank of India shall be the HOME Branch for this project. It was further informed that a formal letter of request/offer shall be dispatched to the Bank by the next day. Tentatively 15th March 2013 was given as the Day

for start of this project by the Department. The Bank personnel also wanted to know the estimated load of work in the coming year. It was informed to them that no exact estimate could be given to them in the lack of any such previous data base. Sh Moorthy (GM) NISG informed that the load shall be somewhat more than that of Mumbai which is about 2.5 lac (Lic+Registration) in the last one year.

- (4) It was further informed that one entire floor in Mayur Bhawan, 7th Floor has been allotted to the Department for start of the process of Lic/Registration which has yet to be handed over to the Department by NDMC. Six facilitation Centers shall be set up for entire Delhi at this place which is a central place and is well-connected by Bus and Metro rail network.
- (5) The agency of ICSIL was being considered in the project to provide and establish 6 facilitation centers'. One facilitation centre shall have a team of 10 technical personnel along with the necessary hardware. ICSIL has promised to provide the terms and condition for this manpower and also the hardware as soon as the same is indicated to them by the Department. Furniture has already been procured by the Department. The internet connectivity shall be obtained by the Department and networking shall be done by the ICSIL. The Programmer of the department shall be the Nodal Officer to interact with the ICSIL team.

The meeting ended with the thanks to the participants and to the Chair.


Surender Kumar

Dy Director (Food Safety)

Copy to:

1. PS to Commissioner Food Safety
2. Sh. I. N. Moorthy (General Manager)
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4. Sh Anil Kumar Gupta AGM
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Government Banking Department
Local Head Office 3rd Floor
11 Sansad Marg New Delhi-110001
5. The Branch Manager
State Bank of India
East Patel Nagar New Delhi-110008
6. All Designated Officers
Department of Food Safety
Govt of Delhi
7. AAQ (Accounts)
Department of Food Safety,
Govt of Delhi.