

Govt. of NCT Delhi
Department of Food Safety
A-20, Lawrence Road, Indl. Area, Delhi-110035

File No:-F.12(134)/FS/DO-N/NW/HQ/14 / 754 - 767

Dated:- 2/x/14

Minutes of the meeting held under Chairmanship of the commissioner (Food Safety) with all the Officers of the Department on 27.08.2014.

Following points were discussed and the following decisions were taken in the meeting:-

1. It was decided to issue a letter regarding the Schedule- 4 requirements to all the Trade and Market Associations of Delhi which are listed in the Department Portal. (Action- all DOs)
2. To develop and monitor a program for the issue of License and Registration in such a manner so as to cover all food establishments by 4th Feb 215 which is last date for obtaining the License and Registration under the Act. (Action- DO-Licensing).
3. It was informed by the Commissioner Food Safety that the sanitary and hygienic conditions in the kitchens of high end restaurants, hotels and clubs is pathetic. As such it is very much necessary to check all the establishments not only for the quality of food but also for the sanitary and hygienic conditions of the food preparation area. (Action – All DOs).
4. Further it was decided to check various Multiplexes, Cinema halls and banquet halls in the Delhi city for the Schedule-4 requirements as well the quality of samples (Action- All DOs).
5. A Power Point presentation shall be made regarding the requirement of License and Registration which shall be displayed in the meetings of Trade and Market Associations by the FSOs and DOs. (Action- EDP Branch).
6. To create greater awareness regarding the consumption of safe food by the public, it was decided to organize Nukaad Naataks in association with the RWA's in various colonies of Delhi (Action-All DOs).
7. It was also observed the prasad and free langar distributed at the religious gendering is not of the quality which should be. Though the public does not

complaint about its quality due to religious faith and devotion, this aspect needs to be looked into and the people/organization distributing such prasad and free langar be advise to take precautions in its preparations and distribution. It was also emphasized by the CFS that no punitive or coercive action should taken against such organizations.

8. It was also decided to use the print and electronic media for the release of Press notes and other time bound activities being under taken by the department.

The meeting was presided by the Commissioner Food Safety and attended by Spl. Commissioner(Food Safety), Deputy Commissioner (Food Safety), Administration Officer Food Analyst and by the following Designated Officers :-

1. Sh. Suniti Kumar Gupta DO(North/North West)
2. Sh. P.N. Khatri DO(New Delhi)
3. Sh. Pawan Bhatnagar DO(Central)
4. Sh. Shyam Lal DO(East)
5. Sh. R.P. Singh DO(Shahdara)
6. Sh. Virender Singh DO(South)
7. Sh. O.P. S. Ahlawat DO(South West)
8. Sh. N.N. Sharma DO(South East)



(Pawan Kamra)

Dy. Commissioner/HOO

Copy to:-

1. PS to Commissioner(FS).
2. PA to Spl. Commissioner(FS).
3. All DO's
4. Programmer to upload the minutes of meeting.