

DEPARTMENT OF FOOD SAFETY
GOVT. OF NCT OF DELHI
8TH FLOOR, MAYAPURI, MAYAPURAN, CONNAUGHT PLACE,
NEW DELHI-110001

F.No. PA/FS/CFS/2016/

Dated: 16-1-17

9311 - 9319 & 9321 to 9332

Minutes of the periodical review meeting held on 11.01.2017 at 11.00 A.M.

A periodical meeting was held on 11-01-17 at 11.00 a.m. under the Chairpersonship of Commissioner Food Safety, in the conference hall. List of participants is enclosed.

In the meeting following points were discussed and directed accordingly by the Commissioner :-

1. All DOs were directed to find out the total number of FBOs in their Districts so that all are given License/Registration by 31-12-2017. They may also take the data from the concerned offices of all MCDs/NDMCs/Cantonment Board.

(Action : All DOs)

2. Advertisements should be given in the Newspapers regarding legal requirement for taking License/Registrations by the FBOs and the consequences for the failures of the same.

(Action : HOO/CTI)

3. All DOs should go through the complaints received from the FSSAI and dispose them/return to FSSAI at their own level if complete detail of FBO, items, grievance, complainant etc. are not given. Only those complaints should be marked to the Nodal Officer, which have substance and meaning, for attending the same.

(Action : All DOs)

4. In the month, at least one day should be there for lifting samples of Mid Day Meals from Schools, Aganwari Centres, Base Kitchens supplying MDMs to them, by all FSOs.

(Action : DC-II/All FSOs)

5. Programme should be fixed for lifting samples of milk from the vehicles entering in Delhi from Borders with Haryana & U.P.

(Action : DC-II)

6. File pertaining to Plea Bargaining should be sent to the Law Department, as discussed.

(Action : DC-II/ DO (Pros.)/DLA)

7. Pension cases and other benefits of retirees pending, if any, should be attended immediately and no such case should remain pending without any reason.

(Action : A.O.)

8. Steps should be taken for creating a record room so that after filing of prosecution, the case files remain deposited there. As and when any file is required by any FSO/DO or any other Officer/Official, it should be withdrawn from the record room under proper signature and should be deposited back after necessary action, under proper acknowledgement.

(Action : HOO/DO (Pros.))

9. Court module should be started for proper track of all court cases to avoid any adverse orders from any of the Courts.

(Action : System Analyst/ DO.(Pros.))


10. Education campaign needs to be started for making the various FBOs aware about various statutory provisions, through Market Associations. DO(HQ) should initiate the action in this regard by assigning different duties to the DOs/FSOs and to coordinate the same.

(Action : DO(HQ)/all DOs/all FSOs)

11. A weekly review meeting will be held on every Wednesday at 11.00 a.m. and progress reports will be given in the meeting.

(Action : P.A. to CFS)


The meeting ended with a vote of thanks to the Chair.


(Jai Parkash) 16/1/17

Deputy Commissioner-II (FS)

Copy forwarded to:-

- (1) PA to Commissioner Food Safety, Deptt. of Food Safety.
- (2) Dy. Commissioner-I, Deptt. of Food Safety.
- (3) All Branch Incharge, Deptt. of Food Safety
- (4) Public Prosecutor, Patiala House Court, Delhi
- (5) Food Analyst, Deptt. Of Food Safety, GNCTD, A-20, Lawrence Road, Delhi-35.
- (6) All DOs/FSOs. Deptt. Food Safety.
- (7) Guard file.


(Jai Parkash) 16/1/17

Deputy Commissioner-II (FS)