

Minutes of the meeting held under the chairmanship of the Special Commissioner Food Safety on 13-08-2013 at 11.A.M.

No. F.12 (72)/EDP/PFA/misc/Vol-II/2012/ 3590-93

Dated: 13/8/13

MINUTES OF MEETING

A meeting was convened under the Chairmanship of Special Commissioner Food Safety to review the status of complaints received through complaint monitoring system of the Department website. It was observed that 18 complaints are pending, the oldest one dated 04-02-2013.

The following directions are issued for effective disposal of the complaints.

1. All pending complaints be disposed off within a week.

Action (F.S.O./D.O.)

2. If more than one article is mentioned in the complaint, samples of each food item be taken.

Action (F.S.O./D.O.)

3. Inspection report should be in detail explaining about the general hygienic condition of the premises as well as number and name of the food article available at the premises and reasons for not lifting the sample of other items.

Action (F.S.O./D.O.)

Meeting ended with vote of thanks to the Chair.



(NIRMALA JOSEPH K)
PROGRAMER

Copy to:-

1. PS to Commissioner
2. PA to Special Commissioner
3. All Designated officers
4. All Food Safety Officers